

**IMMEDIATE**

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No. A/87273/Plg of Wks 22-23/DGQA/ADM/RMD(CW)

01 Feb 2022

**MINISTRY OF DEFENCE**  
**DGQA/ADM/RMD(CW)**

**PLANNING OF WORKS: FY: 2022-23**

1. Refer the following
  - (a) Para 5 of SOP on Planning of Works issued vide this office note No A/87273/DGQA/ADM/RMD(CW) dated 07 Mar 2016 and subsequent instructions / guidelines issued thereon.
  - (b) DWP-2020
  - (c) Delegation of financial powers to DGQA for revenue and capital expenditure vide Govt of India Min of Defence letter No 63921/Delegation/DGQA/RMD/Budget/(1577)/D(QA) dated 12 Nov 2018.
2. Documents for capital works and works for special repair for FY : 2022-23 i.e. Statement of Case (SoC), Engineer Appreciation (EA) and Rough Indication Cost (RIC) are required by 25 Feb 2022 as per Stage I of SOP for Planning of Works:-

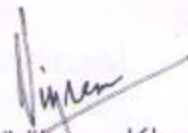
(a) Minor Works	-	Upto Rs 5 lakhs
(b) Revenue Works	-	Above Rs 5 lakhs to Rs 10 lakhs
(c) Low Budgeted Capital Works (LBW)	-	Above Rs 10 lakhs to less than Rs 45 lakhs
(d) Major Capital Work	-	Rs 45 lakhs and more
3. All Dtes are requested to forward the requisite documents duly approved and sanctioned by concerned respective ADGs QA **by 25 Feb 2022 for issue of AON by DGQA.**
4. It may be borne in mind that due to budgetary constraints, optimum economy be exercised duly balancing the Requirement Vs Priority. It must be ensured that documents for the already projected work for which AON / AIP have been accorded needs to be fwd for early issue administrative approval. Projection of works under Capital Budget Head be kept to minimum as very limited funds are likely to be available under this Head compared to the funds under Revenue Head. Nomenclature of the proposed work be selected upon advice of Engr authorities to avoid objections / Revised Adm Approval at a later date.

5. Following aspects be kept in mind while projecting the works:-

- (a) Phased perspective plan of infrastructure development in the Estt.
- (b) Keeping the overall Priority of works as laid down in the SOP and priority of each works highlighted as P-I, P-II and P-III in separate column.
- (c) The Statement of Case must including the following:-
- (i) Detailed scope of work and special items (if any) be highlighted.
  - (ii) Whether work is authorised or special work.
  - (iii) Vintage and original purpose of building.
  - (iv) Type of building (Temp/Permnt/Residential/Tech/Lab/Center/ Amenity/Welfare etc).
  - (v) Presently used for and whether reappropriated or not for the deviation from original purpose.
  - (vi) In case of special repairs to Md Accn a detailed status of all building i.e. held, occupied, vacant to be attached.

6. Estts/Units may restrict the projection of number of works for FY: 2022-23 especially where large numbers of works are already under progress. This will help in budgetary allocation for "Carry Over" / "Carry Fwd" works as specified in DWP - 2020.

7. In view of the above, establishment-wise consolidated list of proposed works projected to be included for AON for FY 2022-23 be forwarded alongwith the necessary requisite documents (viz SoC, RIC & EA) latest by 25 Feb 2022 positively.

  
(Vikram Khurmi)  
Lt Col  
GSO-I (QA/Works)

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