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A/90717/RIS/DGQA/Adm-7A

04 Aug 2023

रक्षा मंत्रालय/ MIN OF DEFENCE  
गु.आ.म.नि/प्रशा -7(क) / DGQA/ADM-7A

CONSTITUTION OF RISK ALLOWANCE COMMITTEE TO REVIEW RISKY AND  
HAZARDOUS OPERATIONS IN VARIOUS DEFENCE ESTABLISHMENT

1. Reference MoD/D(Civ-II) ID No. 02(02)/2015/D(Civ-II) dated 17 July 2023 (Copy enclosed).
2. MoD/D(Civ-II) has convened the meeting of the Risk Allowance Committee on 10 Jul 2023 under chairmanship of Joint Secy (Establishment) to review risky and hazardous operations in various Defence Establishment.
3. Terms of Reference of said meeting has directed for preparation of Questionnaire/Proforma on Risk Allowance which may be circulated to all the Dte requesting them to present the case before the committee with the detailed information as per the questionnaire/proforma. In view of this, it is requested to all Tech Dtes to provide their inputs in form of questionnaire on areas of Risky & Hazardous operations in various Estts under your administrative jurisdiction, which would be further examined and consolidated questionnaire can be prepared at this office for further circulation.
4. It is also requested to inform details of Estt where employees are involved in Risky & Hazardous operations, for planning of onsite visit of chairperson & members of the Risk Allowance Committee. Kindly forward the said information to this office positively by 14 Aug 2023.
5. This is for your information and necessary action.

(V. K. Srivastwa)  
Dy Dir/Adm-7A

All Tech Dtes

Copy to :-

MoD/D(Civ-II) : For infor w.r.t. to your ID No. 02(02)/2015/D(Civ-II) dt 17 July 2023.

SDCC : For publication on DGQA website.

Government of India  
Ministry of Defence  
(Department of Defence)  
D(Civ-2)  
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Subject: Minutes of the Meeting of the Risk Allowance Committee held under the Chairmanship of Joint Secretary (Establishment) on 10.07.2023 to review risky and hazardous operations in various Defence Establishments

Minutes of the first meeting of the Risk Allowance Committee held under the Chairmanship of Joint Secretary (Establishment), DoD on 10<sup>th</sup> July, 2023 (Monday) in Room No. 111, South Block to discuss the terms of reference of the Committee is enclosed for reference and necessary action.

Encl.: As above

(Harish C. Upadhyay)  
Deputy Secretary to the Govt of India  
Tele - 23014675

To:

(i) Sh. P T Bhutia, Dir(P)	
(ii) Sh. Surendra Kumar, DFA(AG)	
(iii) Ms. Shweta Ashok, Director(Civ Pers), Army HQ	With the request to send details of a representative each from EME Dte and OS Dte to be nominated as Co-opted member of the Risk Allowance Committee as per para 3(ii) of the Minutes enclosed.
(iv) Lt Cdr, Kritika Sharma, Lt Cdr(CP)-Pay, DCP, NHQ	
(v) Sh. Vihag Snehal, Dy Dir, PC Dte, Air HQ	
(vi) Sh. Ranen Kumar, Dir(Pers), DGQA	
(vii) Col Subhadeep ghosh, Col AFMS(Health)	
(viii) Sh. Himanshu Dwivedi, Dy Director(Pers), DOP, DRDO	With the request to send details of a representative from DRDO to be nominated as member of the Risk Allowance Committee as per para 3(iii) of the Minutes enclosed.
(ix) Shri C. Srikumar, AIDF, S.M. Joshi Bhavan, Survey No. 81, Dr. Babasaheb Ambedkar Road, Khadki, Pune-411003	With the request to send details of a representative from each of the four Federations to be nominated as Observer for the Risk Allowance Committee as per para 3(i) of the Minutes enclosed.
(x) Shri Mukesh Singh, BPMS, 2-A, Navin Market, Kanpur-1	
(xi) Shri R. Srinivasan, INDWF, No. 6, 6 <sup>th</sup> Street, Vaishnavi Nagar, RCC Post, Chennai- 600109	
(xii) Shri Sanjib Kumar Mandal, CDRA, Metal and Steel Factory, Ishapore, A unit of Yantra India Limited, P.O. Ichapur Nawabganj, North 24 Parganas, West Bengal	

MoD ID No. 02(02)/2015/D(Civ-II) dated 17.07.2023

Copy for information to:  
Office of Joint Secretary (Establishment)



**Minutes of the meeting of the Risk Allowance Committee held under the Chairmanship of  
Joint Secretary (Establishment) held on 10.07.2023**

The first meeting of the newly constituted Risk Allowance Committee (RAC) was held on 10.07.2023 under the Chairmanship of Joint Secretary (Establishment). The meeting was attended by the following:

Sl. No.	Members of Committee	Attended/ represented by (S/Shri/Ms)	Designation	Department/Org
<b>Official Side</b>				
1.	JS (E) – Chairman	D.K. Rai,	Joint Secretary (Establishment)	Department of Defence
2.	DS (CP)- Member Secretary	Harish C. Upadhayay	Deputy Secretary (CP)	Department of Defence
3.	Director (P)*	-	-	Department of Defence Production
4.	DFA (AG)	Surendra Kumar	DFA (AG)	MoD (Finance)
5.	DDG (CP)	Shweta Ashok	Director (Civ Pers)	AG/MP4, Army Headquarters
6.	DCP, NHQ	Lt Cdr Kritika Sharma	Lt Cdr(CP) Pay & FP	Naval Headquarters.
7.	Dir (AFC), Air Headquarters	Vihag Snehal	Deputy Director	PC Dte, Air Headquarters
8.	Dy Dir (Pers-I), DGQA*	-	-	Department of Defence Production
9.	Dir, DGAFMS	Col Subhadeep Ghosh	Col AFMS (Health)	Department of Defence
<b>Staff Side from Joint Consultative Machinery (JCM)</b>				
10.	Staff Side-1	C. Srikumar	General Secretary	All India Defence Employees Federation (AIDEF)
11.	Staff Side-2	Mukesh Singh	General Secretary	Bharatiya Pratiraksha Mazdoor Sangh (BPMS)
12.	Staff Side-3	R. Srinivasan (through VC)	General Secretary	Indian National Defence Workers Federation (INDWF)
13.	Staff Side-4	Sanjib Kumar Mandal (through VC)	Jt. General Secretary	Confederation of Defence Recognized Associations (CDRA)

\* Shri P.T. Bhutia, Director (P), DDP and Shri Ranen Kumar, Director (Pers) could not attend the RAC meeting due to their being away on official tour.

2. While welcoming all the participants, Chairman requested the Staff Side to present their views on the Terms and Reference of the RAC and any other proposals to be considered by the RAC in connection with grant of Risk Allowance. Opportunity was also provided to Official Side to present their specific views in connection with the risk allowance, who were also supportive to the cause of review of risk allowance.

After detailed discussions, the following action points emerged:

- (i) An additional representative from each of the four Employee's Federations is to be nominated as observer.
  - (ii) A representative each from EME Dte and OS Dte is to be nominated as Co-opted members of the Risk Allowance Committee.
  - (iii) A representative from DRDO is also to be nominated as member of the Risk Allowance Committee.
  - (iv) The following point is to be included in the terms of reference of the Committee:

"To grant Risk Allowance to employees based on the risky/hazardous operations in which they are engaged irrespective of the units/establishments in which they are employed."
  - (v) A Questionnaire/Proforma is to be prepared on the Risk Allowance which may be circulated to all the Dtes requesting them to present the case before the Committee with the detailed information as per the Questionnaire/Proforma.
  - (vi) Visits to various Ordnance Factories, Ordnance Depots, Naval Armament Depots, DRDO Labs, etc. are to be planned as per the convenience of the Chairperson and members of the Risk Allowance Committee.
4. Meeting ended with a vote of thanks to the Chair.

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