

MANUFACTURER APPLICATION FOR REGISTRATION (MAR)
(to be filled by the manufacturer)

- Note :
- (a) This information will be treated as 'Confidential'
 - (b) Strike out whatever is not applicable
 - (c) This information is to be submitted to concerned Area SQAE/CQAE
 - (d) All pages of this application and enclosures are to bear full signatures with the Stamp, serially numbered and linked with relevant paras.
 - (e) This Appx contains six pages and two annexure

PART-I

ADMINISTRATIVE INFORMATION

1. Name of the Manufacturer :
2. Addresses
 - (a) Regd. Office with Telephone No. and registered mobile No. with STD code/Fax/E-mail
 - (b) Factory / Works with Telephone No. and registered mobile No. with STD code/Fax/E-mail
 - (c) Branch offices if any with Telephone No. and registered mobile No. with STD code/Fax/E-mail
 - (d) Name, address, telephone No. and registered mobile No. with STD /Fax/E-mail of the MD/ Proprietor.
3. Category of Industry : Large Scale / MSME
(Attach registration documents)
4. Nature of company : Proprietary / Private Limited / Public Limited / Partnership/Joint Venture
(attach copy)
5. Nature of Business : Manufacturer / Trader / Sole selling Authorised Agent / Dealer / Assembler / Processor/ Re-packer /Fabricator
6. Details of Current Defence Products : S No/Description/Range/Capacity

7. Details of Registration : NSIC / SSI / DGS&D / Other Defence
(Attach copies of Membership registration letters) : Dept / Other Govt. Dept /
CII and other : FICCI / ASSOCHAM /
Industrial Association
8. Company Index Number / :
Corporation Identification Number (CIN)
(enclose copy)
9. Have you already applied for : YES / NO
Registration in any other discipline
of DGQA. If yes enclose copy of
registration certificate
- (a) Authority to whom applied with Date
(b) Item(s) applied for
(c) Result of application with details of Viz
Reg No (if regd) and reasons (if not regd)
10. Is the manufacturer ISO 9001:2008 / :
ISO 9001:2015 certified (attach copy of the certificate)
11. Total Area of Factory :
Covered :..... m² Bond Rooms : m²
Uncovered:..... m² No. of Bond Rooms:.....
- Note:*
Attach proof of ownership and detailed site plan of layout of premises clearly
depicting various areas e.g. production area, (Appx location of plant /
Machinery stores, bond rooms, inspection area etc)
12. Capital outlay :
13. Name of Bankers, A/c No. :
Address of the Bank
14. Electric Power : Sanctioned / Installed / Standby
15. Does your product being verified fall under :-
- (a) Cost Audit (report) Rules 1968.
(b) Fire Safety or Explosive Regulations (Details of license / compliance).
(c) Central Pollution Control norms.
(d) Other Govt Regulatory norms.
16. Details of Manpower Employed :
- (a) Admin
(b) Technical

- (i) Skilled
 - (ii) Unskilled
 - (c) No. of shifts for manufacture of stores seeking registration.
17. Attach Self attested copies of undermentioned Documents :-
- (a) Audited Balance Sheet, Profit & Loss A/c, Annual Turnover for last three years and total Accumulated losses, if any
 - (b) Present net worth of the manufacturer
 - (c) Source of finance with borrowing limit & Bank Guarantee
 - (d) PAN/TAN/Service Tax/VAT/GST/Income Tax certificate for 3 years
 - (e) Valid State, Central Sales Tax Registration Certificate
 - (f) Pollution Clearance Certificate
 - (g) Relevant information with complete details about sister concerns / subsidiaries, if any.
 - (h) LSI/MSME registration certificate
 - (j) Facilities for Water, Fire Fighting, Security & Medical
 - (k) Is the land / Shed on Lease?
 - (l) Copies of relevant regulatory certificates for which registration sought.
 - (m) Copy of Govt of India authorizing No. of shifts wrt Defence Stores for which registration is being sought.
 - (n) Copy of other Regulatory certificates for stores / equipment for which Registration sought.
 - (o) In case of Sole Selling Agents / Marketing Firms, copy of MoU with the firms on a Stamp paper.
 - (p) Digital signature certificate issued by National Informatics Centre (Mandatory requirement for e-Procurement cases).

PART-II

TECHNICAL INFORMATION

(to be filled by manufacturer)

1. Details of Defence Stores for which Registration is sought

Sl. No.	Nomenclature of Store	Cat Part No. / DCAN	Drawing No.	Spec No.

2. Details of foreign collaboration

Sl. No.	Product	Name & Address of Collaborator	Year	Current or not

3. Details of Supply Orders executed during last three years with respect to stores / equipment for which registration sought.

SI No.	Name & Address	Products Supplied	SO No. & Date	Date of Last Supply	Value

4. (a) Details of bought out items (Component / Sub Assy / Assy / Processes) from sub- contractors: (Attach copies of agreements/ MoU on Stamp paper)

Sl. No.	Item	Comp / Assy / Sub Assy / Process	Name & Address of the sub- Contractor

(b) Details of Testing / Quality Control done by Sub contractors (Attach copies of agreements/ MoU on Stamp paper)

Sl. No.	Item	Details of test	Name & Address of the sub-Contractor / Laboratory	Agreement

5. Source of raw material

Sl. No.	Material	Source	Brief Description
	Imported Indigenous		

6. Details of important facilities & infrastructure as per following format for

(a) Production (Plant and machinery specific to item (s) for which Registration sought).

SI No.	Description of M/c & Specn	Capacity	Make & Model	Qty	Date of Purchase

(b) Tool Room, Meteorology & Test Equipment Facilities

SI No.	Type of Instruments/ Test Equipment	Make / Model & Qty	Date of Purchase	Calibration **	Frequency for Calibration

** Attach relevant calibration certificate

7. Design and Development facilities available : YES/NO
(If Yes, enclose a declaration with details as per Para 4.3 of MQSR part 1 of Appendix B)
8. Is the manufacturer committed & willing to supply spares for service life of the store.
9. Furnish the following details with relevant certificate and documents:
- (a) Inspection & quality control of raw material, components and finished products.
 - (b) Assistance from central agency for testing / calibration etc.
 - (c) Laboratory and drawing office facility
 - (d) Flow process chart of item for which registration is sought
 - (e) Details of estimated production Capacity of the Defence stores for which registration is sought.
10. Future plan (if any) in respect of Expansion: (Attach extra sheets) Program, Installation of additional Machines / tool facilities etc.

Declaration

I/We confirm that the information furnished in Part I & II above is correct. In the event of any information given by me / us is found in-correct / false at any time, I / we understand our registration will be cancelled without notice, besides any other appropriate action against me / us.



Signature of Authorised
Representative
Name with seal

Seal of the manufacturer
Date :

CERTIFICATE OF VERIFICATION BY REGISTRATION TEAM
(to be filled by the team)

Certified that we have verified the information given by the manufacturer. The following comments are made: -

- (a)
- (b)
- (c)
- (d)

It is also certified that all the documents have been verified with the originals and enclosures attested.

Name & Designation of Team leader

Registration Team Members

- 1.
- 2.

Date :

Place :

**INDIAN MANUFACTURER / OEM / ITS SOLE SELLING AGENTS /
MARKETING FIRMS CERTIFICATE FOR REGISTRATION**

(This Annexure consists of one page only)

(on the letter head of Indian Manufacturer / OEM and on Judicial Paper)

To,
Order Placing Authority

Subject : Indian Manufacturer / OEM Certificate for its Sole Selling Agents / Marketing
Firms Certificate for Registration

Sir,

We, M/s _____ (name and full address of Indian manufacturer /
OEM) hereby confirm that M/s -----(name and address of its Sole
Selling Agents / Marketing Firms Certificate for Registration) are our Sole Selling
Agents / Marketing Firms.

2. We Confirm that:

(a) We have authorized M/s-----, our Sole Selling Agents /
Marketing Firms to represent us and act on our behalf on all matters pertaining
to manufacture and supply of the products against the supply orders placed on
us/them.

(b) We also take full responsibility for the acts/omissions committed by M/s
_____. All claims and disputes if any, arising out of defects/poor
quality of stores supplied by M/s _____or by us would be settled by the parent
company.

(c) The goods supplied to Consignee will be brand new, in our current
production and suitably tropicalised to suit Indian conditions and as per
technical specification.

(d) Our OEM standard Guarantee/Warrantee shall be applicable for our
products supplied by aforesaid firm to the Procurement Agencies.

(e) In the event of termination/closure of the aforesaid Sole Selling Agents /
Marketing Firms, we shall immediately inform the same to the OPA and DGQA
/ DGAQA.

3. We M/s ----- are willing to get our manufacturing facility
assessed for Registration in terms of JSG:015:04 - 2017

Signature on behalf of the Indian Manufacturer / OEM

Name of authorized signatory on behalf of the Indian Manufacturer / OEM

Designation/Position of authorized signatory in the Indian Manufacturer / OEM

Full address of the Indian Manufacturer / OEM with stamp/Seal.

Place

Date

Joint undertaking to be signed by Parent Company & its Sole Selling Agent / Marketing Firm when they do not comply with profitability and turnover requirement but parent company compiles

(This Annexure consists of one page only)

"Notwithstanding that Registration Certificate and supply orders are awarded to the M/s _____ (Sole Selling Agent / Marketing Firm), the _____ (Parent Company) and M/s _____ (Sole Selling Agent / Marketing Firm). Jointly and severally, undertake the following :-

- (a) M/s _____ (Parent Company) as well as M/s _____ (Sole Selling Agent / Marketing Firm). Jointly and severally, undertake to abide by all terms & conditions of Registration & supply orders and corresponding performance of supply orders thereof in all respects including timely delivery as well as required quality of the product, Fall Clause and Warranty/Guarantee obligations,
- (b) The named M/s _____ (Parent Company) as well as M/s _____ (Sole Selling Agent / Marketing Firm), jointly as well as severally shall be liable/responsible and accountable for due performance of the supply order as well as supplies thereof in all respects and also for all such claims of the purchases arising thereof including legal liability in competent court of law,"

Note: The above joint undertaking should be signed & dated by authorized person on behalf of M/s _____ (Parent Company) as well as M/s _____ (Sole Selling Agent / Marketing Firm). The signing person must attach a necessary power of Attorney evidencing his authority to bind the company on whose behalf the above undertaking has been given.