

Tele: 23015902

Government of India  
Ministry of Defence  
Deptt of Def Production  
Dte Gen of Quality Assurance  
DHQ PO, New Delhi-110011

A/93415/PA/2017-18/DGQA/Adm-7A

25 Jan 2018

All Establishments concerned  
In DGQA Organisation

**PROMOTION/POSTING 2017-18: PERSONAL ASSISTANT(PA)**

1. Reference to DGQA Adm-10 letter No. A/86320/DPC/2017-18/PA/DGQA/Adm-10 dated 12 Jan 2018.
2. The competent authority has approved the in-situ posting of the following individuals on promotion to the higher grade of Personal Assistant :-

<u>Sl No</u>	<u>Name</u>	<u>Establishment</u>	<u>Date of Birth</u>
01	K Ravi Kumar	SQAE(L), Medak	03/10/1983
02	Sonika Kumari	SQAE(L&S), Chandigarh	18/03/1986
03	AS Kumar	SQAE(V), KGF	17/03/1988

3. The promotion will be effective from the date of assumption of charge of the higher appointment as Personal Assistant. The date on which the individuals assume duty as PA should be communicated to this HQ (DGQA/Adm-7A and Adm-10) along with the necessary DO Part II by all concerned immediately.
4. Before the above mentioned individuals assume higher appointment, please ensure that no disciplinary case is pending against them.
5. The individuals promoted as Personal Assistant will remain on probation for two years.
6. The individuals will exercise option for fixation of pay on promotion within one month from the date of promotion as per FR-22-1(a) (i) except those who are already in the higher pay scale granted under ACP scheme.

Contd...

7. Completion report should be sent by FAX to this HQ (DGQA/Adm 7A and Adm 10) by 10 Feb 2018.



(Narendra Dev)  
Dir(HR)  
For DGQA

Copy to:

DGQA/Adm-10

DGQA/L-2 }  
DGQA/Veh-1 }

with a request to fax this letter to estts concerned

~~SDCC~~ Cell -  
Room No. 3  
'G' Block

For posting on DGQA website.