

## CRITERIA AND QUANTUM OF AWARD

4. The cash award will be given based on the following criteria -

(a) In recognition of ideas / suggestions or special effort towards Development of a new or improved equipment, machine material, Process or device which meets user's requirements and results in Better production and financial benefits to the Organisation.

Contributing towards product improvement an amount not exceeding Rs 1000/-

(b) In recognition of constructive ideas and suggestions for Better utilization of men, material, machines and stores (Particularly surplus / obsolete stores), process devices, time etc, resulting in significant financial savings to the Government

(c) Noteworthy contribution or devotion to duty involving laborious And voluminous tasks performed which falls outside the normal call Of his duties

not exceeding Rs 500/-.

5. The proposals for grant of DGQA Cash Award will be initiated at the establishment/ Directorate level in respect of eligible personnel and forwarded through proper channel to Dir (Adm) by mid Jul Format 'or initiation is given a Appx 'A' These cases will be screened and scrutinized by an internal selection committee at

## HQ DGQA INTERNAL SCREENING COMMITTEE

6. The composition of the internal screening committee will be as under-

- |                                      |             |
|--------------------------------------|-------------|
| (a) Addl DGQA                        | - Chairman  |
| (b) Dir (PP&T)                       | - Member    |
| (c) Dir (Adm)                        | - Member    |
| (d) Technical Director or their reps | - Member    |
| (e) JD (P-II)                        | - Secretary |

7 The committee will scrutinize and recommend only those cases for appropriate cash award which fully meets any of the criteria mentioned in para 4 above.

8 The recommendations of the internal screening committee will be submitted to DGQA for his approval by mid Aug

## PUBLICATION

9. Names of recipients of DGQA Cash Award' will be released on DGQA Raising Day by Dir(Adm) The awards will be conferred to the recipients by DGQA/ Directors/ HoEs during the function organized on the DGQA Raising Day celebrations.

10 The DGQA Cash award is purely an award of recognition of the meritorious work done by the individuals and will in no way have any bearing on the promotion or posting prospects of the individual A copy of the Cash award certificate will be kept in the service records of the recipients

11. These orders will take effect from 27 Sep 07.

(V Uma Maheswara Rao)  
ADGQA

Distribution:  
DGQA Sect  
Addl DGQA Sectt  
DGQA (Coord)

(Refer to para 5 of DGQA Coord letter No  
59398 // 1 / DGQA (Coord) dt Sep 07

**CITATION FOR DGQA CASH AWARD**

**PART-I**

1. Name
2. No & Rank
3. Name of Establishment
4. Date of Birth
5. Educational Qualification
6. Total Service
7. Total Service in DGQA
8. Appointment held

**Part-II**

9. Citation giving brief details of contributions made
10. Amount of Award recommended with reasons
11. Is any Departmental enquiry or disciplinary action pending, against the individual

**Part III**

12. View/ Recommendation of the Controller/ Head of Establishment

**Part IV**

13. View/ Recommendation of the Technical Director

•in terms of Sub Para 4(a), (b) and (c) of DGQA Coord letter No  
59398/1/ DGQA (Coord) dt (5 Sep 07