

Tele: 23013348

A/92163/Rect/DGQA/Adm-7B

09 Sep 15

**DTE OF ADM/DTE GEN OF QUALITY ASSURANCE**  
**DGQA (ADM-7B)**

**GUIDELINES FOR DIRECT RECRUITMENT**

1. Reference this office note of even No. dated 17 Oct 13.
2. The following amendment may please be carried out at para 13 of guidelines issued vide note under reference.

**For (Para 13) :**

"The list received from the employment exchange and the applications received in response to advertisement have to be duly entered in a register. The list and applications should be scrutinized to verify if the candidates meet the eligibility conditions in terms of age, other qualification as per RRs. The crucial date determining eligibility will be last date of receipt of application from candidates in India (other than from A & N Islands and Lakshdweep). It should be ensured that no candidate who does not meet the minimum requirement is called for the test/interview. At the same time no candidate meeting the minimum requirement should be left out. All eligible candidates should be allotted Roll number without considering the category of the candidate (SC/ST/OBC/UR) and called for the selection test. In case from past experience it is considered that the number of applicants would be too large and not be practicable for the establishment to hold written test for such a large number, screening of applications on the basis of higher qualification/percentage of marks obtained in essential qualification may be carried out. However, a mention to this effect has to be made in the advertisement that such screening may be done in case the number of applications was too large".

**Read(Para 13) :**

"The list received from the employment exchange and the applications received in response to advertisement have to be duly entered in a register. The list and applications should be scrutinized to verify if the candidates meet the

eligibility conditions in terms of age, other qualification as per RRs. The crucial date determining eligibility will be last date of receipt of application from candidates in India (other than from A & N Islands and Lakshdweep). It should be ensure that no candidate who does not meet the minimum requirement is called for the test/interview. At the same time no candidate meeting the minimum requirement should be left out. All eligible candidates should be allotted Roll number without considering the category of the candidate (SC/ST/OBC/UR) and called for the selection test.

3. This issues with the approval of DGQA.

*Arun Kumar*  
 (Arun Kumar)  
 DDG(A & HR)

**DGQA/Arm-1**

**DGQA/M&E**

**DGQA/Veh-1**

**DGQA/CV**

**DGQA/L-2**

**DGQA/Store-1**

**DGQA/EE-1**

**DGQA/R&S**

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SDCC DAK Serial No... 3267...

Date... 10/09/15

DDG (E)	
DIRECTOR SDCC	
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Adm I/C	

*h*  
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